



Anglican Diocese of The Murray

Regulation:	Tenancy of Rectories		
Body adopting Policy or Regulation:	Diocesan Council	Date of adoption or last review:	18 Feb 2023
Related Documents:	Rectory Inspection Schedule	Review schedule:	2028

- 1) Prior to a member of Clergy taking possession of a Rectory there shall be an inspection carried out jointly by the member of Clergy and two church wardens who shall then complete and sign the form provided in Rectory Inspection Schedule.
- 2) Diocesan Council shall have a discretion to impose a security bond of such amount as is fixed by Diocesan Council from time to time to be paid by the member of Clergy prior to taking up occupancy. The security bond shall be paid to the Registrar and held in trust by the Registrar until the member of Clergy vacates the Rectory.
- 3) Subject to Clause 11 hereof the member of Clergy and his family shall be entitled to quiet enjoyment of the Rectory without interruption by the parish.
- 4) Parish Council shall ensure that the Rectory is provided with locks and other devices necessary to ensure that the Rectory is reasonably secure and shall ensure that these locks and devices are maintained.
- 5) Parish Council shall ensure that the Rectory is in a reasonable state of cleanliness and repair when the member of Clergy take possession and shall ensure that the Rectory is kept in a reasonable state of repair having regard to its age, character and prospective life.
- 6) The member of Clergy shall keep the Rectory and ancillary property in a reasonable state of cleanliness and shall notify Parish Council of any damage to or repairs required to the Rectory or ancillary property.
- 7) The member of Clergy must not intentionally or negligently cause or permit to be caused damage to the Rectory or ancillary property.
- 8) The member of Clergy must not without the written consent of Parish Council make any alteration or addition to the Rectory.
- 9) The member of Clergy must not
 - a) use the Rectory or permit it to be used for an illegal purpose or
 - b) cause or permit a nuisance at the Rectory or
 - c) cause or permit interference with the reasonable peace and comfort or privacy of anyone who resides in the vicinity of the Rectory.
- 10) Without lawful excuse Parish Council cannot enter the Rectory without the prior consent of the member of Clergy except in an emergency.

- 11) There shall be an annual inspection of the Rectory undertaken by two church wardens or their agents in September of each year.
 - a) The church wardens shall give not less than 14 days' notice to the member of Clergy of such inspection.
 - b) The church wardens shall provide a written report of each annual inspection using the Rectory Inspection Schedule to Parish Council and the Archdeacon for the area and the report shall be tabled at the Annual Meeting of the parish.
 - c) No member of Clergy may refuse to allow such an inspection.
- 12) Upon the member of Clergy completing his term of office in the parish he shall vacate the Rectory forthwith or upon such other date as shall be agreed with Parish Council.
- 13) Upon the member of Clergy vacating the Rectory there shall be a final inspection carried out jointly by two church wardens and the member of Clergy or their respective agents.
- 14) Upon completion of a satisfactory final inspection of the Rectory any security bond paid by the member of Clergy will be returned to him. If the final inspection is unsatisfactory an appropriate proportion of the security bond will be retained by the Registrar to cover the cost of returning the Rectory to a satisfactory condition.
- 15) Where a Rectory is rented out when not required for a member of Clergy, the opening and annual inspections may be done by the letting agents who may choose to use their own inspection forms provided they provide similar information.