

THE PAROCHIAL ADMINISTRATION ORDINANCE 2001

An Ordinance for the Management and Regulation of the Property and Affairs of Parishes and matters incidental thereto.

NOW THE SYNOD HEREBY DETERMINES:

PART I : PRELIMINARY

1. This Ordinance may be cited as "The Parochial Administration Ordinance 2001"

Title

2. This Ordinance is divided into parts as follows:

Part I Preliminary (Sections 1 to 4)

Arrangement

Part II The Parish Council (Sections 5 to 12)

Part III Vestries (Sections 13 to 21)

Part IV Conduct of Meetings of Parish Council and Vestries (Sections 22 to 26)

Part V Churchwardens and other Officers (Sections 27 to 32)

Part VI Parish Vestries (Sections 33 to 39)

Part VII The Parish Priest (Sections 40 to 59)

Division 1: Appointment (Sections 40 to 49)

Division 2: Licences (Sections 50 to 52)

Division 3: Conditions of Service (Sections 53 to 57)

Division 4: Celebration of Marriages (Sections 58 to 59)

Part VIII Appropriation of Property (Sections 60 to 63)

Part IX Licensing of Church Buildings (Sections 64 to 66)

Part X The Use of Churches and Church Buildings (Sections 67 to 72)

Part XI Management of Property (Sections 73 to 81)

3. This ordinance shall only apply to any Parish on whose behalf the Synod holds any Parish Trust Property and insofar as the provisions of this Ordinance affect the management and user of trust property generally shall only affect Parish Trust Property so held for or on behalf of such Parish.

Operation

4. In this Ordinance wherever the context so permits :

Definitions

“The Anglican Church of Australia” means The Anglican Church of Australia constituted by the Constitution referred to in The Anglican Church of Australia Constitution Act, 1961-1980 of the State of South Australia by whatever name such Church shall for the time being be known;

“Churchwarden” means a Churchwarden elected or appointed as hereinafter provided;

“Congregation” means a group of Members of the Church which meets regularly for worship in a building licensed for such purposes by the Bishop; or where the Bishop has given permission for regular worship in another building, a group of Members of the Church who have agreed to be bound by the provisions of this Ordinance;

“Licence” means a licence under the seal of the Bishop and “licensed” has a corresponding meaning;

“Ordinance” means and includes any ordinance or legislative enactment of the Synod passed in accordance with the provisions of the Constitution of the Diocese;

“Parish” means a Parish recognised by the Synod in accordance with the provisions of the Constitution of the Diocese and any ordinance made thereunder;

“Parish Council” means a Parish Council constituted as hereinafter provided and includes, where any powers and duties thereof may lawfully be exercised by a Vestry, a Vestry;

“Parish Priest” means the clerk in Holy Orders for the time being holding the licence of the Bishop for the cure of souls in the Parish;

“Parish Trust Property” means property or any estate or interest therein vested in the Synod and held by the Synod for or on behalf of any Parish upon the terms of any trust deed by which it is declared that the Synod holds such property for the several trusts conditions and purposes set forth and described in this Ordinance;

"Superannuation Payment" means a payment to the Trustee of the Clergy Superannuation Fund of the Province of South Australia or to the trustee of an approved fund referred to in the Superannuation Ordinance 2001;

"The Synod" means The Synod of the Diocese of The Murray of The Anglican Church of Australia Incorporated;

"Vestry" means the Vestry constituted as hereinafter provided.

PART II : THE PARISH COUNCIL

5. (1) For every Parish for or on behalf of which the Synod holds Parish Trust Property there shall be a Parish Council for the management of such property and the affairs of the Parish.

Composition

(2) The Parish Council shall consist of:

- (a) The Parish Priest,
- (b) The fulltime assistant Clergyman (if any) of the Parish,
- (c) The Churchwardens of every congregation within the Parish (whether the land on which the congregation meets is Parish Trust Property or not),
- (d) Such other members of Vestries within the Parish as may be elected in accordance with the provisions of subsection (3) of this Section, and
- (e) For every three members elected pursuant to Paragraph (d) of this subsection, one communicant appointed by the Parish Priest, if he so desires.

(3) The numbers of members of a Vestry within the Parish to be elected to the Parish Council shall be determined by a majority of the Parish Priest and all the Church Wardens. These members shall be elected by the Vestry at each Annual Vestry Meeting and at such other times as vacancies occur.

Sec 5(3)
Amended 2004

(4) Any determination made pursuant to subsection (3) of this Section shall remain in force until any further such determination is made.

(5) A Vestry may elect a substitute or substitutes in such manner as it may think fit to take the place of a Churchwarden or an elected representative who is unable to attend any meeting of the Parish Council.

(6) In the event of any person elected or appointed to a Parish Council pursuant to the provisions of subsection(2) (d) or (2) (e) hereof failing to attend any two consecutive meetings of the Parish Council without apology, the Parish Council may by resolution declare such person’s seat vacant and a casual vacancy shall thereupon be deemed to have occurred.

6. The Parish Priest shall convene meetings of the Parish Council at such intervals as the Parish Council shall from time to time determine but in any event not less frequently than once in every four months. He shall also convene a meeting of the Parish Council whenever requested in writing to do so by not less than one third of its members. Where there is no Parish Priest any two Churchwardens may convene meetings of the Parish Council.

Meetings

7. One half of the members of the Parish Council shall constitute a quorum unless, at its first meeting after the Annual Vestry Meeting of the Parish or of each congregation of the Parish as the case may be, the Council shall determine otherwise, provided that the quorum so determined shall be not less than one third of the members of the Parish Council or five, whichever shall be the greater. The Council may act notwithstanding any vacancy in its membership or any failure on the part of the Parish Priest or any Vestry to appoint or elect members.

Quorum

8. In the event of a casual vacancy occurring in the members of the Parish Council appointed by the Parish Priest the same shall be filled by the Parish Priest. In the event of a casual vacancy occurring in the members elected by a Vestry, the same shall be filled by the Parish Council concerned.

*Casual
Vacancies*

9. (1) The Parish Council shall act as advisory body to the Parish Priest, with his consent shall assist the Parish Priest with the initiating, planning, organising and carrying out of the liturgical, pastoral, educational, evangelistic, and missionary work of the Church and subject to the provisions of Section 36 of this Ordinance shall have the following powers and duties:

*Powers and
Duties*

- (a) The insuring maintenance (including in that expression all repairs) rental (where applicable) rates taxes and other like outgoings and so much of the telephone and other charges (if any) as is not attributable to private use of the Rectory or other dwelling house for the time being occupied by the Parish Priest.
- (b) The insuring maintenance (including in that expression all repairs) rental (where applicable) rates taxes and other like outgoings of all churches, halls, schools and other buildings including the Rectory erected on Parish Trust Property.
- (c) The payment of all amounts owing and payable in respect of amounts borrowed by the Parish (whether for capital or interest and whether secured upon Parish Trust Property or not).
- (d) In all cases not specifically provided for in any Ordinance of the Synod, the maintenance and control of all Parish Trust Property.
- (e) The preservation and safe custody of all registers, records, documents, plate and other valuables of the Parish.
- (f) The determination of the amount of the stipends and other allowances of the Parish Priest and all assistant Clergymen. The sum of any stipend so determined together with the amount of any Superannuation Payments made by the Parish in respect of the Parish Priest or assistant Clergyman may be more but shall not, without the express approval of the Bishop and the Diocesan Council, be less than the relevant minimum stipend for the time being determined in accordance with any ordinance of the Synod.
- (g) The payment of stipends, travelling and other allowances to the Parish Priest and assistant Clergyman.
- (h) The payment of Diocesan assessments and all other expenses payable by the Parish.
- (i) The determination of the amount to be provided by each congregation in the Parish to meet the expenses of the Parish.
- (j) The management of the financial affairs of the Parish and in particular (but without limiting the generality of the foregoing expression) the appropriating and application of all voluntary contributions (other than Baptismal offerings) and of any moneys raised or held by any organisation connected with the Parish.

- (k) The provision of all things necessary for the decent performance of Divine Service and the administration of the Sacraments.
 - (l) The payment of fees and travelling allowances of any Clergyman relieving the Parish Priest during such annual or other leave as the Parish Priest may be entitled to take pursuant to any ordinance of the Synod.
 - (m) Such other powers and duties as may be specifically provided for in this or in any other ordinance or as may be referred to it by a Vestry or by the Synod.
 - (n) Subject in all things to the Constitution and Ordinances such other powers and duties as shall be or may appear to be incidental to the foregoing.
- (2) Subject to the overriding powers of the Parish Council in respect of other paragraphs of subsection (1) of this Section the Parish Council may from time to time delegate to the Vestries or other governing bodies of any congregations or organisations within the Parish all or any of the powers and duties specified in Paragraphs (b), (d), (j) and (k) of subsection (1) of this Section insofar as they affect the congregation or organisation concerned.
- (3) The duty of a parish council or vestry as the case may be to insure in accordance with the requirements of Paragraphs (a) or (b) of subsection (1) of this Section shall not apply if the Diocesan Council shall have insured such property in accordance with Section 80 of this Ordinance.
10. The Parish Council shall cause proper accounts to be kept of all moneys received and disbursed by it and shall cause such accounts and the accounts of all moneys received and disbursed by the Vestry or other governing body of any congregation or organisation within the Parish to be audited by an auditor or auditors appointed by it, and shall furnish a copy of the audited accounts of monies received and disbursed by it to each Vestry or other governing body of the congregation represented on the Parish Council.
11. Except as in this Ordinance expressly or impliedly otherwise provided the Parish Council shall be the agent of the Synod to execute carry out and perform all matters connected with the administration of Parish Trust Property held by the Synod for or on behalf of the Parish and shall fulfil and give effect to all the duties powers and trusts undertaken by entrusted to or conferred upon the Synod provided that if and so often as the Parish Council shall neglect or refuse to carry out exercise and fulfil the duties powers and trusts undertaken by entrusted to or conferred upon the Synod then the Synod or the Diocesan Council on its behalf may if it shall think fit appoint some other person or persons to be its agent in lieu of the Parish Council to execute carry out or perform any or all of such duties powers and trusts.
12. The Parish Council (not necessarily from among its own number) may appoint a Treasurer and other officers to perform such functions as it may determine and shall elect a Secretary who shall be the Liaison Officer to whom Diocesan notices and correspondence may be sent.

*Accounts and
Auditors*

*Parish Council
as Agent of
Synod*

Officers

PART III : VESTRIES

13. For each congregation in the Parish there shall be a Vestry consisting of the Parish Priest, assistant Clergymen (if any) of the Parish the Churchwardens and all members of the congregation qualified at the time of any meeting thereof to elect Lay Members of Synod in accordance with the provisions of the Constitution. The Vestry may act notwithstanding any vacancy in the office of Parish Priest or Churchwardens.

Composition

14. A Vestry shall with the Parish Priest be responsible for the liturgical, pastoral, educational, evangelistic, and missionary work of the Church, and shall exercise such powers and duties as are further prescribed by this Ordinance or as may be delegated to it pursuant to the provisions of Section 9 of this Ordinance or as shall affect the welfare and work of the congregation as distinct from the Parish as a whole. ***Powers and Duties***
15. The Vestry shall meet each year before the 31st March. Such meeting shall be called the Annual Vestry Meeting and shall be convened by the Parish Priest. Prior to the commencement of the Annual Vestry Meeting, each member of the Parish in attendance shall sign a declaration in the form of the Second Schedule of the Constitution. ***Annual Vestry Meeting***
Amended 2003
16. At every Annual Vestry Meeting after prayers the business to be transacted shall be: ***Procedures at Annual Vestry Meeting***
- (a) Confirmation of the minutes of the preceding Annual Vestry Meeting and of every other Meeting of the Vestry which may have been held since the preceding Annual Vestry Meeting;
 - (b) Apologies shall be recorded;
 - (c) The presentation of reports (if any) by the Parish Priest, the Churchwardens, members of the Synod and others;
 - (d) The reception of an audited statement of accounts of the Parish Council;
 - (e) The presentation of an audited statement or audited statements of the financial affairs (if any) of the congregation and of any organisations connected with the congregation;
 - (f) The appointment or election of all or such of the following officers as shall be requisite:
 - (i) Churchwardens
 - (ii) Lay Members of Synod
 - (iii) A representative or representatives on the Parish Council
 - (iv) Representatives on the Patronage Committee
 - (v) A committee of management to assist the Churchwardens
 - (vi) Such other officers as the Vestry may be authorised to appoint;
 - (g) Consideration of recommendations (if any) from the Parish Council;
 - (h) Consideration of a budget of income and expenditure for the Parish submitted by the Parish Council;
 - (i) Adoption of a budget of income and expenditure (if any) for the congregation;
 - (j) Such other business as shall have been specified in the notice convening the meeting;
 - (k) Any other business which the Chairman in his discretion shall permit to be discussed.

17. The Parish Priest shall have power to convene a Special Vestry Meeting at any time and he shall convene a Special Vestry Meeting whenever requested to do so by the Churchwardens or by any five members of the Vestry. If having been so requested the Parish Priest shall fail to convene a Special Vestry Meeting the Churchwardens or the five members as the case may be shall have power to convene such meeting. Where there is no Parish Priest the Churchwardens shall have power to convene the Annual Vestry Meeting or a Special Vestry Meeting. The Bishop shall be given prior notice of any Vestry meeting convened by the Churchwardens or five members of the Vestry.

Special Vestry Meetings

18. The business to be transacted at a Special Vestry Meeting shall be that specified in the notice convening the same and no other business.

Business at Special Vestry Meetings

19. A notice convening an Annual Vestry Meeting or a Special Vestry Meeting (as the case may be) shall be affixed to the door of the building or buildings licensed by the Bishop for worship and if practicable shall be read at all services on two Sundays next before the day upon which the meeting is to be held. Such notice shall be signed by the Parish Priest or Churchwardens or five members of the Vestry as the case may be and shall specify the time and place of the meeting and the general nature of the business to be transacted thereat.

Notice of Meeting

20. At every meeting of the Vestry five members of the Vestry present shall constitute a quorum. If at any Annual Vestry Meeting or at any adjournment thereof a quorum shall not be present the meeting shall stand adjourned to a day and time not being later than fourteen days thereafter as the Parish Priest or in his absence such Churchwardens as may be present or if no Churchwardens shall be present then the majority of the members of the Vestry present shall decide. A Vestry Meeting other than an Annual Vestry Meeting at which a quorum shall not be present shall lapse. Any Vestry Meeting at which a quorum is present may by resolution of a majority of members of the Vestry present be adjourned to such time and place as such majority may decide. It shall not be requisite to give any notice of an adjourned Vestry Meeting.

Quorum and Adjourned Meetings

21. (1) Subject to the provisions of subsection (3) hereof in any Parish comprising more than one congregation any two or more Vestry meetings may be convened at the same time and place and if a majority of the members of each Vestry present and voting shall separately resolve that the meeting proceed as a combined Vestry meeting the provisions of subsection (2) of this Section shall apply for the duration of the meeting or any adjournment thereof.

Combined Vestry Meetings

(2) A combined Vestry meeting shall comprise the members of each of the Vestries which have passed the resolution referred to in subsection (1) hereof and shall have and may exercise in relation to each congregation so represented such powers and functions of the Vestry of that congregation as are conferred on such Vestry by the provisions of this or any other Ordinance as if it were the Vestry of that congregation.

(3) This Section shall not apply to any congregation on whose behalf there is held any property other than Parish Trust Property, and a combined Vestry Meeting shall continue to act only so long as there is present a quorum of each Vestry concerned.

PART IV : CONDUCT OF MEETINGS OF PARISH COUNCIL AND VESTRIES

22. At every meeting of the Parish Council or of a Vestry the votes of a majority of the persons present and qualified to vote shall decide every question. In the case of an equality of votes the Chairman shall be entitled to a casting vote.

Voting

- | | |
|--|---|
| <p>23. (1) The Bishop or his nominee shall be entitled to attend and vote at any meeting of the Parish Council or of a Vestry.</p> <p>(2) The Bishop may at any time by notice in writing addressed to the Parish Priest, a Churchwarden or the Secretary of the Parish Council require to be notified of all meetings of the Parish Council or a Vestry for such period as the notice shall specify or until further notice and he shall be given notices of such meetings accordingly.</p> <p>(3) At all meetings of the Parish Council or of a Vestry the Bishop or his nominee or failing him the Parish Priest if present and not declining to act shall preside as Chairman. If there shall be no person present entitled to preside as Chairman or if being present shall decline to act (either during the whole or any portion of the meeting) the Parish Council or Vestry as the case may be shall elect one of its members to preside.</p> | <p><i>Attendance
by Bishop</i></p> <p><i>Chairman</i></p> |
| <p>24. Minutes shall be kept of all the proceedings of the Parish Council and of all Vestries and such minutes shall be open at all reasonable times to the inspection of any member of the Parish Council or the Vestry as the case may be.</p> | <p><i>Minutes</i></p> |
| <p>25. Subject to the express provisions of this Ordinance the Parish Council and the Vestry respectively may from time to time adjourn and may regulate the conduct of its business as it shall see fit.</p> | <p><i>Regulation of
Business</i></p> |
| <p>26. The Diocesan Council may settle and determine all doubts and disputes that may arise with reference to any elections or transaction of business by Churchwardens Vestries and Parish Councils and may from time to time make and alter rules not inconsistent with the provisions of this Ordinance for the conduct of elections and the transaction of business as aforesaid and may also settle and determine all doubts and disputes with reference thereto.</p> | <p><i>Disputes</i></p> |

PART V : CHURCHWARDENS AND OTHER OFFICERS

- | | |
|---|--|
| <p>27. In any case, where no Churchwardens have already been appointed, Churchwardens being communicant members of the Church shall be appointed in the first instance by the Bishop. Until there shall be a Vestry the Churchwardens so appointed shall have power to act in all matters as fully and effectually as if they constituted a Vestry.</p> <p>28. After there shall be a Vestry, Churchwardens shall be persons who are qualified to elect Lay Members of Synod for the Parish in accordance with the Constitution of the Diocese and shall be not less than eighteen years of age.</p> | <p><i>Qualifications
of Church
Wardens</i></p> |
| <p>29. At each Annual Vestry Meeting the Vestry shall elect one Churchwarden and at or within seven days after each Annual Vestry Meeting the Parish Priest shall appoint a Churchwarden. If at any Vestry Meeting at which a Churchwarden should be elected the Vestry shall neglect or refuse to appoint a Churchwarden then the Parish Priest shall be at liberty to appoint a Churchwarden on behalf of the Vestry but such appointment shall not take effect until ratified by the Bishop. If at any time the Parish Priest shall neglect or refuse to appoint a Churchwarden as aforesaid then the Bishop shall make the appointment on his behalf.</p> | <p><i>Election of
Church
Wardens</i></p> |

30. (1) In the event of a casual vacancy in the office of Churchwarden occasioned by death or resignation or in the event of the Bishop certifying that a Churchwarden is unable or refuses to act in accordance with the lawful instructions of the Vestry, the Parish Priest shall appoint a qualified person to fill such vacancy if the Churchwarden whose place is to be supplied was appointed by the Parish Priest; if the Churchwarden whose place is to be supplied was appointed by the Vestry then a Special Vestry Meeting shall be held to fill the vacancy. It shall be lawful for the Bishop to appoint a person to fill any extraordinary vacancy which shall remain unfilled at the expiration of two calendar months after the happening of the contingency giving rise to such vacancy.
- (2) If on any occasion when a Churchwarden should be appointed by the Parish Priest there is a vacancy in the office of Parish Priest the appointment shall be made by the Vestry but the person so appointed shall not take office unless and until his appointment has been approved in writing by the Bishop.

31. In addition to those duties prescribed in the Book of Common Prayer the duties of Churchwardens shall include the following:
- (a) To co-operate with the Parish Priest in the initiation conduct and development of the work of God and His Church within the Parish;
 - (b) To be the executive officers of the Vestry and of the Parish Council in respect of matters pertaining to the congregation to which they are appointed;
 - (c) To maintain order in the Church and Church grounds;
 - (d) To ensure that all things pertaining to the celebration of divine service are provided and to see that everything is fit and proper for the due performance thereof;
 - (e) To make available all books muniments and records for the inspection of the Archdeacon or Bishop and to supply them with any information or explanations when requested to do so;
 - (f) To perform such duties as are prescribed by this or any other Ordinance;
 - (g) Subject to any direction of the Parish Council or the Vestry as the case may be to receive bank and disburse moneys on behalf of the Parish or congregation as the case may be.

32. The Parish Priest shall have the right to appoint organists, vergers, servers of the sanctuary, superintendents and other officers of any Sunday School and any other officers he may deem advisable, and he shall have the right to dismiss any such officers, but the salaries and/or allowances (if any) of all such officers shall be determined from time to time by the Parish Council or a Vestry as the case may be.

PART VI : PARISH VESTRIES

33. In any Parish:

- (a) Comprising two or more congregations, and
- (b) On behalf of which or on behalf of any congregation therein there is held no property other than Parish Trust Property

the Vestry of any congregation of such Parish may at any time by resolution duly passed declare that the provisions of this Part shall apply to such Parish. Upon all the Vestries of such Parish passing such resolution (none of such resolutions in the meantime having been rescinded) the provisions of this Part shall apply to such Parish.

34. The provisions of Section 9 (2), insofar as they relate to Vestries, 13 and 14 of this Ordinance shall not apply to a Parish to which this Part applies. *Conferrals*
35. For every Parish to which this Part applies there shall be a Parish Vestry consisting of the Parish Priest assistant Clergymen (if any) of the Parish and all members of the Parish qualified at the time of any meeting thereof to elect Lay Members of Synod in accordance with the provisions of the Constitution. The Vestry may act notwithstanding any vacancy in the office of Parish Priest. *Composition*
36. (1) The Vestry of a Parish to which this Part applies shall exercise and perform all the powers and duties conferred on Vestries by virtue of the provisions of this Ordinance in respect of all or any of the congregations in the Parish as if such Vestry were the Vestry for that congregation and may exercise and perform such powers and duties as affect the welfare and work of any congregation in the Parish or the Parish as a whole. *Powers and Duties*
- (2) The Parish Council of any Parish to which this Part applies shall exercise its powers subject to any directions or recommendations of the Vestry.
37. (1) Except as specifically provided in this Part the provisions of Parts III and IV of this Ordinance shall apply to the conduct of Vestry meetings in any Parish to which this Part applies. *Interpretations*
- (2) Any reference in Sections 17 and 19 of this Ordinance to Churchwardens shall for the purpose of a Parish to which this Part applies mean any two Churchwardens in the Parish.
38. In any Parish to which this Part applies
- (a) Churchwardens shall pursuant to Part V of this Ordinance be elected or appointed as the case may be in respect of every congregation in the Parish and shall be elected or appointed from members of the congregation in respect of which they are elected or appointed; *Election of Church Wardens and Patronage Committee*
- (b) Members of the Patronage Committee (if any) to be elected by the Vestry pursuant to Section 40 of this Ordinance may be any members of the Vestry.
39. Upon receiving a petition to that effect signed by not less than ten members of any congregation in a Parish to which this Part applies the Bishop may after making such enquiries as he thinks fit and in his discretion determine that the provisions of this Part shall no longer apply to such Parish and thereafter the provisions of this Part shall no longer apply to such Parish, unless and until the provisions of Section 33 of this Ordinance are again fulfilled. *Dissolution*

PART VII : THE PARISH PRIEST

Division 1 : Appointment

40. (1) When a vacancy occurs in the Office of Parish Priest in any Parish a Patronage Committee constituted as hereinafter appearing shall nominate and present to the Bishop a suitable person being a Clerk in Holy Orders to be licensed to the Parish. *Composition of Patronage Committee*
- (2) The Patronage Committee shall consist of: *Amended 2003*
- (a) The Bishop;
- (b) The Vicar General;
- (c) The Archdeacon of the District in which the Parish is situated;
- (d) One member of Synod appointed by the Bishop to be known as the Bishop's Diocesan Nominator;

- (e) One Priest elected by the House of Clergy to be known as the Clerical Diocesan Nominator;
- (f) One Lay Member of Synod elected by the House of Laity to be known as the Lay Diocesan Nominator;
- (g) Five persons to be elected annually by the Vestry of which two must currently hold the office of Churchwarden.
41. When a vacancy in the office of Parish Priest shall occur or when the Bishop shall receive notice that such a vacancy will occur, the Bishop shall convene a meeting of the Patronage Committee by giving not less than fourteen nor more than thirty days notice in writing to all those eligible for membership of the Committee pursuant to section 40. **Meetings**
Amended 2003
42. Before the meeting of the Patronage Committee the Parish Council and Churchwardens shall furnish to the Bishop in writing such financial and other information regarding the Parish as the Bishop may require. **Information for the Bishop**
43. At all meetings of the Patronage Committee the Bishop if present and willing to act shall preside. In the absence of the Bishop or if he being present shall decline to act the Vicar General shall preside. **Chairman**
Amended 2003
44. The proceedings of the Patronage Committee shall not be invalidated by reason of the absence or unwillingness to act of any of its members. One half of the members of the Patronage Committee shall constitute a quorum provided that either the Bishop or the Vicar General is also present. **Quorum**
Amended 2004
45. The nomination and presentation of a priest to be licensed to the Parish shall be in the form set out in Schedule A of this Ordinance. The Bishop may accept and licence the nominee or may decline to accept any nomination and shall not be required to disclose any reasons for declining. **Nomination**
Amended 2004
46. The Synod shall admit the person so licensed by the Bishop to exercise the office of Parish Priest provided that person has signed the engagement and undertaking in the form set out in Schedule B of this Ordinance and the Synod shall give effect to every sentence of suspension or withdrawal of licence by the Bishop which may at any time be pronounced in accordance with the terms of the licence. **Parish Priest to be a Member of Synod**
Amended 2004
47. Notwithstanding anything contained elsewhere the Bishop shall have the power:
- (1) to appoint as Parish Priest any priest in the Diocese licensed by the Bishop provided the Patronage Committee consents;
- (2) to appoint a Parish Priest (and the Synod shall admit the person so appointed) if within six calendar months of the date of the notice given by the Bishop pursuant to section 41 hereof the Patronage Committee has not nominated and presented to the Bishop a duly qualified person to be licensed to the Parish; and
- (3) to appoint a Parish Priest (and the Synod shall admit the priest so appointed)
- (a) if it cannot be shown that during the three years preceding the occurrence of the vacancy:
- (i) the Parish has paid to Synod all assessments and superannuation due; or
- (ii) the Parish has paid to the previous incumbent at least the minimum stipend and appropriate travelling allowance; or

(b) if during the year preceding the occurrence of the vacancy the Parish has applied for and received financial assistance from the Home Mission Fund.

48. (1) If in the opinion of the Bishop the Parish Priest (except in the case of sickness or injury) has absented himself from his cure for more than four weeks in any one calendar year over and above any annual or long service leave to which he may be entitled without having first obtained the consent of the Bishop the Bishop may notify the Parish Priest by notice in writing posted to the last known address of the Parish Priest that he intends to declare that a vacancy in the office of Parish Priest exists. Subject to the provisions of subsection (2) of this Section the Bishop may at the expiration of four weeks from the date of such notice declare that a vacancy in the office of Parish Priest exists and thereupon a vacancy within the meaning of Section 40 hereof shall be deemed to exist.

***Bishop's
Declaration of
Vacancy of
Office***

(2) Within four weeks of the date of the notice referred to in subsection (1) of this Section the Parish Priest may appeal to the Diocesan Tribunal constituted under The Ecclesiastical Offences Ordinance 2001 or any amendment thereof against the decision to declare a vacancy in the office of Parish Priest. If the Parish Priest shall prove to the satisfaction of the Tribunal that he was not absent from his cure as aforesaid then the Tribunal shall declare that no vacancy in the office of Parish Priest exists. If the Parish Priest shall not prove to the satisfaction of the Tribunal that he was not absent as aforesaid the Tribunal shall declare that a vacancy in the office of Parish Priest exists and thereupon a vacancy within the meaning of Section 40 hereof shall be deemed to exist.

49. The Bishop or his nominee shall be at liberty to appoint some person or persons holding the licence of the Bishop to officiate in the Parish during any vacancy in the office of Parish Priest and the Synod shall admit such person or persons to officiate accordingly. The Parish Council shall be responsible for the payment of the travelling expenses and the appropriate salary of the person or persons so appointed in accordance with the scale (if any) determined under this Ordinance.

Locum Tenens

Division 2 : Licences

50. Subject to the provisions of any Ordinance relating to Clergy discipline, the licence granted to any Clergyman by the Bishop shall be upon such terms and conditions as the Bishop may from time to time determine.

Conditions

51. Before being granted a licence an applicant shall furnish to the Bishop or his nominee such information, letters, testimonial and evidence of ordination as the Bishop shall require and shall make an oath of canonical obedience to the Bishop in such form as the Bishop shall from time to time determine provided however that a Clergyman shall not be required to repeat such oath so long as he continues to exercise his ministry within the Diocese.

Qualifications

52. (1) The Bishop may issue to any Clerk in Holy Orders not licensed within the Diocese permission to officiate upon such terms and conditions as the Bishop may from time to time determine and as shall be specified in such permission and such permission may be revoked or extended at the discretion of the Bishop.

***Permission to
Officiate***

(2) Such permission shall not give a right to officiate in any Parish without prior approval of the Parish Priest for the time being nor shall such permission confer upon the holder the right to attend or vote at meetings of the Synod.

52A (1) Notwithstanding the provisions of any Ordinance of the Diocese or any other principle of canon law express or implied or the terms and conditions of the licence granted to any Clergyman by the Bishop such licence may be revoked at the discretion of the Bishop and with the consent of Diocesan Council if in the opinion of the Bishop the Clergyman has for a period of 180 consecutive days been unable by reason of infirmity of mind or body to discharge adequately the duties attaching to his office.

Sec 52A
Added 2003

(2) When exercising his discretion pursuant to subsection (1) hereof the Bishop shall consider the adequacy of any proceeds of insurance, compensation, superannuation or other benefits or emoluments which will be payable to the Clergyman in the event of the revocation of his licence.

Division 3 : Conditions of Service

53. (1) The Diocesan Council shall from time to time fix the minimum stipend and travelling and other allowances to be paid to clergy.

Stipends and Allowances

(2) The benefits provided by the Church to a clergyman are binding on the conscience of members and afford and create no legal rights whatsoever. The obligations to be performed by a clergyman are binding in conscience only and afford no legal rights and are not enforceable as contractual obligations. The obligations of a clergyman are contained in the Ordinal, any "code of conduct" adopted from time to time by Synod or the Diocesan Council and any terms of the Bishop's licence.

Legal Status

Amended 2005

54. (1) A clergyman may take annual recreation leave for a period of 28 days including not more than four Sundays in any twelve month period. This entitlement must be taken prior to the annual anniversary of his licence to his appointment in each year.

Annual Leave

Amended 2005

(2) The Bishop may at his discretion grant extra periods of annual recreation leave for compassionate reasons and shall inform the Parish Council of the parish in which the clergyman is appointed of the exercise of this discretion.

(3) In addition to the entitlements outlined in this section, a clergyman may take 4 days leave annually for study or attendance at a conference provided that:

(a) The Bishop shall consent in writing to the proposed study leave or conference,

(b) The Parish Council be informed by the clergyman of the nature of the proposed study or conference,

(c) The provisions of Section 55 are fulfilled.

(4) The Bishop may at his discretion require stipendiary clergy to attend a further conference and/or Retreat each year in addition to the entitlements outlined elsewhere in this section and that the cost shall be borne by the parish.

(5) Prior to taking up a new appointment within the Diocese a Clergyman shall take any leave still owing within the current entitlement year.

(6) Subject to subsection (7) no leave may be accumulated.

(7) If the Clergyman shall have satisfied the Bishop of special reasons to do so the Bishop may give his consent in writing with or without conditions to the accumulation of such leave.

55. A Clergyman shall give notice in writing by lodging a Leave of Absence form with the Bishop of his intention to take leave of absence for annual leave or leave under section 54 (3) and before taking such leave shall satisfy the Bishop that essential ministrations have been arranged during the period of his absence including notifying the Rural Dean and the Parish Council and local undertakers and hospitals.

Notice of Leave

Amended 2005

56. No Clergyman shall absent himself from his parish or parochial duties for a period of time exceeding 48 hours without consent from the Bishop.

***Absence
without Leave***

Amended 2005

57. Before any Parish Priest be granted leave of absence by the Bishop pursuant to Section 56 of this Ordinance he shall lodge with the Registrar an agreement signed by himself and by the Clerk in Holy Orders accepted by the Bishop as aforesaid and countersigned by the Bishop setting forth:

***Agreement
concerning
Locum Tenens***

(a) The term during which he as Parish Priest proposes to be absent from his cure;

(b) The emoluments and advantages to be enjoyed by the locum tenens;

(c) A provision that if the said locum tenens shall by death resignation or the revocation of his licence cease to hold such office the Bishop may appoint another Clerk in Holy Orders in his place upon the terms agreed or such other terms as the Bishop may deem meet.

Upon an agreement as aforesaid being lodged the Registrar shall issue to the Parish Priest a document granting leave of absence under the hand of the Bishop.

Division 4 : Celebration of Marriages

58. Subject to the provisions of the Marriage Act 1961 of the Commonwealth of Australia or any Act amending or superseding the same the Bishop may from time to time make such regulations as he deems necessary for the celebration of marriages.

Regulations

59. No marriage shall be solemnised otherwise than in a licensed Church unless the permission of the Bishop be first had and obtained.

Location

PART VIII : APPROPRIATION OF PROPERTY

60. The Synod with the consent of the Parish Council shall be at liberty to set apart any portion of Parish Trust Property for a Church mission hall or other building intended to be licensed by the Bishop for the purpose of worship and for such other purposes (not being inconsistent with the Declaration of Trust pursuant to which the said land is vested in the Synod) and with the like consent to revoke any such setting apart. The name of the Church mission hall or other building erected or to be erected upon any portion of the Parish Trust Property so set apart shall unless such name shall have been included in the said Declaration of Trust be determined by the Parish Council subject nevertheless to the approval of such name by the Bishop.

***Parish Trust
Property:
Licensed for
Worship***

61. The Synod with the consent of the Parish Council shall be at liberty to set apart any other portion of Parish Trust Property for a rectory, glebe, school, hall, cemetery or for any other purpose and with the like consent shall be at liberty from time to time to revoke such setting apart or to vary the purpose or which any such other portion of the Parish Trust Property shall have been set apart provided that the purpose for which any such other portion of the Parish Trust Property shall be so set apart shall not be a purpose inconsistent with the said Declaration of Trust.

***Rectory and
Other
Purposes***

62. For the purposes of this Ordinance the use of a Church mission hall or other building or any portion thereof or any other portion of Parish Trust Property for the purpose of any other Christian denomination shall not of itself be deemed to be a purpose inconsistent with the said Declaration of Trust. *Use by other Christian Denomination*

63. Any Parish Trust Property set apart for the purposes specified in Section 60 or 61 of this Ordinance at the time such property becomes subject to the provisions of this Ordinance shall be deemed to have been so set apart pursuant to the provisions of this Ordinance. *Transitional*

PART IX : LICENSING OF CHURCH BUILDINGS

64. Upon the petition of the Parish Priest and the Churchwardens of the Congregation concerned the Bishop may license a building on Parish Trust Property. The form of petition shall be as prescribed by the Bishop. *Petition*

65. Subject to prior notice to the Parish Priest and the Parish Council the Bishop may revoke any such licence. The revocation shall be in writing and shall state the reasons for the same and a copy shall be tabled at the next ensuing Session of Synod. *Revocation of Licence*

66. No building or Parish Trust Property shall be used for public worship or for the administration of the Sacraments unless it shall have been licensed by the Bishop. *Unlicensed Buildings*

PART X :THE USE OF CHURCHES AND CHURCH BUILDINGS

67. (1) A building licensed by the Bishop shall only be used for *Uses of and Authority to Officiate in Licensed Buildings*

- (a) the performance of Divine Service and administration of the Sacraments and other Rites and Ceremonies of the Church according to the Use of The Anglican Church of Australia;
- (b) the giving of religious instruction according to the principles of The Anglican Church of Australia, and
- (c) Such other purposes as the Bishop, the Parish Priest, and the Parish Council may approve.

(2) No person other than the Parish Priest, the Bishop or his Commissary shall officiate at the performance of Divine Service or administer the Sacraments or other Rites and Ceremonies as aforesaid in any building licensed by the Bishop unless the following consents are first obtained:

- (a) for any other Clergyman or lay reader licensed by the Bishop, that of the Parish Priest;
- (b) for any other person, those of the Parish Priest and the Bishop. Except that if the Parish Priest has been suspended from his office or is incapable through illness or injury of giving such consent then the consent of the Bishop alone shall suffice.

68. No building or Parish Trust Property shall be used for any purposes without the consent of the Parish Priest or in the case of a vacancy in the Parish without the consent of the Rural Dean of the Area. *Consent for Use of Buildings*

69. The Parish Priest shall have access to the Church and other buildings used for parochial purposes at all times and may officiate at the performance of Divine Service administer the Sacraments and perform all other Rites and Ceremonies of the Church according to the Use of The Anglican Church of Australia without hindrance except as hereinafter provided and shall for such purposes have the keys of the Church and other buildings used for parochial purposes. *Parish Priest to have access*

- | | |
|---|----------------------------------|
| 70. The Synod shall permit the Parish Priest to occupy the Rectory (if any) but may with the consent in writing of the Parish Priest from time to time let the Rectory in accordance with the provisions of Section 74 of this Ordinance. | <i>Occupation
of Rectory</i> |
| 71. In case the Parish Priest shall be legally divested of his office, he shall ipso facto forfeit and be absolutely deprived of all and singular his rights privileges and interest in or respecting all property of the Parish. | <i>Deprivation of
rights</i> |
| 72. In case a school shall be conducted on any portion of the said land the regulations governing the conduct of such school shall be such as shall from time to time be approved of by the Diocesan Council. | <i>School</i> |

PART XI : MANAGEMENT OF PROPERTY

- | | |
|--|--|
| 73. In all cases not herein or in any other Ordinance otherwise specifically provided for the Parish Council shall be responsible for the management and control of Parish Trust Property. | <i>Control by
Parish Council</i> |
| 74. The Synod with the consent of the Parish Council shall be at liberty to let on building or other leases any land not for the time being set apart for the purpose referred to in Section 60 of this Ordinance and any other land whether set apart for any of the purposes referred to in Section 61 of this Ordinance or otherwise not for the time being required to be used for the purpose (if any) for which the same shall have been set apart provided however that no Parish Trust Property shall be let for a period exceeding twenty one years without the consent of the Bishop also being in each instance first had and obtained. | <i>Leasing of
Parish Trust
Property</i> |
| 75. Notwithstanding anything hereinbefore contained upon receiving from the Parish Council a resolution duly passed by it and certified in manner hereinafter appearing requesting the Synod so to do or consenting to the Synod so doing the Synod may in its discretion mortgage any Parish Trust Property other than property for the time being set apart for use as a cemetery or upon which any consecrated Church shall be erected for such amount and upon such terms and conditions as shall seem fit to the Synod and the amount so raised on mortgage shall be applied for such purposes (being purposes either expressly stated in the said resolution or if no such purposes shall have been so stated then purposes in connection with the extension or development of the work of The Anglican Church of Australia within the Diocese) as the Synod shall determine. Moneys so raised on mortgage and applied not for any purpose expressly stated in the said resolution but for purposes in connection with the extension or development of the work of The Anglican Church of Australia within the Diocese selected by the Synod shall not be deemed to be “amounts borrowed by the Parish” within the meaning of Section 9(1)(c) of this Ordinance. | <i>Mortgaging of
Parish Trust
Property</i> |
| 76. Where it is desired to sell or transfer any Parish Trust Property the following provisions shall apply: | <i>Sale or transfer
of Parish Trust
Property</i> |
| <ul style="list-style-type: none"> (a) The Parish Council on whose behalf the property is held shall first resolve that the Synod be requested to sell or transfer such property. Such resolution shall specify the purpose or purposes (not being a purpose or purposes inconsistent with the Declaration of Trust pursuant to which the property is vested in the Synod) for which the purchase money shall be applied and may specify any terms and conditions of the proposed sale or transfer. If the resolution does not specify any minimum price or by whom the minimum price shall be determined the Parish Council shall have power to determine the same at a subsequent time. | |

- (b) A copy of the resolution and notice of the date of the meeting of the Parish Council at which confirmation of the resolution is to be considered shall be read at each service in the Parish held on the consecutive Sundays immediately following the meeting at which the resolution is passed.
- (c) Any objections to the resolution by Members of the Parish or groups of Members of the Parish shall be transmitted in writing to the Parish Priest or the Secretary of the Parish Council to reach them before the meeting of the Parish Council at which confirmation of the resolution is to be considered.
- (d) Any such objections shall be considered by the Parish Council at a meeting held not less than three weeks after the meeting at which the resolution was passed and the Parish Council shall confirm or rescind the resolution.
- (e) The resolution so confirmed shall be effective for a period of twelve calendar months from the date of its first being passed as aforesaid.

77. (1) Upon receiving from the Parish Council a resolution duly passed and confirmed pursuant to Section 76 of this Ordinance and certified in manner hereinafter appearing together with copies of any objections to the resolution the Synod may in its discretion sell or transfer any Parish Trust Property for such an amount and such terms and conditions as shall seem fit to the Synod. The purchase money shall be applied for the purpose or purposes stated in the resolution and approved by the Synod.

Resolution of Parish Council

(2) No such resolution shall be considered by the Synod unless accompanied by a certificate under the hand of the Parish Priest or other the person or persons presiding at the meetings of the Parish Council at which the resolution was passed and confirmed and countersigned by not less than two members of the Parish Council that such resolution was duly passed and confirmed as aforesaid, that the provisions of Section 76 of this Ordinance have been complied with and certifying whether or not there were any objections to the resolution.

77A (a) The Parish Council may by resolution passed within two calendar months prior to the expiration of the period determined pursuant to Paragraph (e) of Section 76 of this Ordinance apply to the Synod for an extension of not more than 12 calendar months to the period so determined.

Extension of time

(b) Upon receiving from the Parish Council a resolution duly passed pursuant to Paragraph (a) of this Section and certified in the manner hereinafter appearing together with a statement of the reason or reasons for such application the Synod may in its discretion extend by not more than 12 calendar months the period determined pursuant to Paragraph (e) of Section 76 of this Ordinance.

(c) No such resolution shall be considered by the Synod unless accompanied by a certificate under the hand of the Parish Priest or other the person presiding at the meeting of the Parish Council at which the resolution was passed and countersigned by not less than two members of the Parish Council that such resolution was duly passed.

78. Notwithstanding anything hereinbefore contained if the Synod holds Parish Trust Property on behalf of a Parish whose recognition by the Synod has been terminated the Synod may upon the request of the Archdeacon of the District in which such Parish Trust Property is situated lease sell or transfer any such Parish Trust Property and may apply the proceeds of such leasing sale or transfer for purpose or purposes of The Anglican Church of Australia within the Diocese of The Murray as the Synod may determine.

Recognition of Parish terminated

79. (1) (a) No building shall be erected or placed on the Parish Trust Property; and

(b) No building erected on the Parish Trust Property shall be altered, added to, demolished or removed from Parish Trust Property;

without the written consent of the Area Archdeacon, the Bishop and the Diocesan Council.

Applications for such consents shall be made in writing by the Parish Council and the Parish Priest.

(2) No fittings furniture or ornaments shall be installed, placed in, removed, altered or added to from any building licensed for worship erected on Parish Trust Property without a faculty from the Bishop.

(3) A faculty shall be granted by the Bishop in accordance with any guidelines he may issue from time to time provided always that no Faculty will be granted without the consent of the Area Archdeacon, the Parish Priest and a Special Vestry Meeting of the congregation concerned.

(4) Any erection, placement, installation, alteration, addition, demolition or removal contrary to the provisions of this section shall forthwith be demolished, removed, restored, rebuilt, replaced or made as the case may be by the Parish Council or Vestry as the case may be upon the Bishop requiring the same to be done and in accordance with any directions or modifications which he may direct.

80. (1) Subject to subsection (3) all buildings, fences and other improvements for the time being erected on Parish Trust Property and all personal property and money held on behalf of the Parish shall be insured and kept insured to the satisfaction of the Diocesan Council in such amounts as the Diocesan Council may from time to time prescribe and in the meantime as the Parish Council or Vestry as the case may be shall consider appropriate against loss or damage by fire, storm, tempest, theft and such other contingencies (if any) as the Diocesan Council may from time to time determine.

(2) All such policies of insurance effected pursuant to the requirements of subsection (1) shall be in the name of the Synod for the benefit of the Parish and shall be placed in the keeping of the Secretary of Synod provided that if any such buildings or improvements should be mortgaged such policies may if required be in the name of the mortgagee in addition and may be held by such mortgagee.

(3) The Diocesan Council in the name of the Synod and on behalf of and at the expense of the Parish may effect such policies of insurance in respect of:

(a) The property and risks mentioned in subsection(1) upon the conditions agreed to by the Diocesan Council;

(b) The liability of the Synod or any officers of the Synod or of the Parish for personal injury or damage to property;

(c) Personal injury by accident to voluntary workers;

(d) Professional Indemnity for the Bishop, the Diocesan Council and its sub-Committees, the Chancellor, the Registrar and all members of the Clergy licensed to a parochial appointment;

(e) Directors and Officers Liability for the Bishop, the Diocesan Council and its sub-Committees, the Chancellor, the Registrar, all members of the Clergy licensed to a parochial appointment, all Churchwardens, all members of Parish Councils, and committees of management and all officers of Parish organisations.

*Approval of
Bishop Required*

Amended 2006

Insurance

The amounts paid or payable by the Synod on behalf of the Parish pursuant to this section shall be paid on demand by the Parish Council to the Synod or to such person or body as the Synod may from time to time direct.

(4) The Parish Council shall be entitled in the name and on behalf of the Synod to settle any claim or apply and expend the whole or any part of the proceeds received from any policy of insurance effected pursuant to subsection(1) to replace, repair or rebuild the lost or damaged property or for any other purpose whatsoever where the aggregate amount of such claim or such proceeds does not exceed the amount fixed from time to time by the Diocesan Council for the entering into by the Parish of any agreement, contract or arrangement in accordance with Section 81 of this Ordinance. In all other cases the settlement of any insurance claim and the application and expenditure of any proceeds received therefrom shall be determined by the Diocesan Council which shall have regard to any expressed wish of the Parish Council.

81. The Parish Council shall not enter into any agreement contract or arrangement at any time for the maintenance of property for the time being subject to the provisions of this Ordinance or for the erection of any building on Parish Trust Property for an amount in excess of the amount fixed from time to time by the Diocesan Council without the prior written consent of the Diocesan Council.

82. The several rights duties and powers conferred upon the Synod pursuant to Parts VIII and XI of this Ordinance may at any time be exercised by a majority of two-thirds of the Diocesan Council and if so exercised shall in all things have the same force and effect as if they were exercised by the Synod.

*Rights, duties
and powers
conferred on
Diocesan
Council*

SCHEDULE A

(Section 45)

Form of Nomination

To the Right Reverendby divine permission
Lord Bishop of The Murray

We the undersigned members of the Patronage Committee duly authorised by Ordinance of the Synod to select and nominate a Parish Priest for the Parish of do hereby nominate and present the Reverend to be Parish Priest of the said Parish and do pray that he may be forthwith licensed to be the Parish Priest thereof.

Dated

..... (Signatures)

SCHEDULE B

(Section 46)

I do hereby engage and undertake to surrender and yield up to The Synod of the Diocese of The Murray of The Anglican Church of Australia Incorporated on demand of the Bishop or of the said Synod possession of all the real and personal estate and effects which I may hold or be entitled to under Synod or by virtue of my office at the time if and when sentenced according to the Ordinances of the said Synod to deprivation or suspension and that I will in all other respects conform to and abide by the Constitution of the Diocese and the said Ordinance. And in order to facilitate the recovery of possession by the said Synod of the said real and personal estate I hereby admit and acknowledge myself to be tenant at will thereof to the said Synod.

Dated.....

..... (Signatures)

MODEL TRUST DEED

TO ALL TO WHOM THESE PRESENTS SHALL COME, THE SYNOD OF THE DIOCESE OF THE MURRAY OF THE ANGLICAN CHURCH OF AUSTRALIA INCORPORATED (hereinafter called "the Synod") SENDS GREETING:

WHEREAS by virtue of the provisions of Section 4 of The Church of England Trust Property Act 1971 the trust property described or referred to in the Schedule annexed hereto is now or continues to be vested in the Synod **AND WHEREAS** it has been considered desirable to declare the trusts upon which the Synod holds the said property **NOW KNOW YE AND THESE PRESENTS WITNESS** that the Synod **DOTH HEREBY ACKNOWLEDGE AND DECLARE:**

1. That subject to the provisions of Clause 2 of this Deed it holds the said property solely as trustee for and on behalf of the Members of The Anglican Church of Australia comprising the Parish of or such other Parish or body as the Synod may from time to time determine.
2. That it holds the said property upon and for the several trusts conditions and purposes set forth and described in an Ordinance of the Synod and known as "The Parochial Administration Ordinance 2001" and any ordinance amending or replacing the same from time to time in force.
3. That the provisions of this Deed may be altered added to or revoked by Ordinance of the Synod.
And that it holds the said property upon and for no other trusts intents or purposes whatsoever.

IN WITNESS whereof **THE SYNOD OF THE DIOCESE OF THE MURRAY OF THE ANGLICAN CHURCH OF AUSTRALIA INCORPORATED** hath hereunto affixed its seal

(date)

SEALED WITH THE COMMON SEAL of THE SYNOD OF THE DIOCESE OF THE MURRAY OF THE ANGLICAN CHURCH OF AUSTRALIA INCORPORATED by us the undersigned being persons duly authorised to use the said Seal.

THE SCHEDULE

(to be attached)