



Anglican Diocese of The Murray

| Regulation: | Appointments & Committees | | |
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| Body adopting Policy or Regulation: | Diocesan Council | Date of adoption or last review: | 27 November 2021 |
| Related Documents: | | Review schedule: | 5 years |

A Regulation to provide for Sub-Committees of Diocesan Council, Officers appointed by the Council and for their term of office.

1. This Regulation replaces the Regulation for Appointments & Committees 2018.
2. It does not limit the number of Sub-Committees as may from time to time be appointed.
3. The Bishop is ex officio on all committees and may attend and participate in any meeting.
4. This Regulation does not prescribe nor limit the Bishop's appointment of Commissions and Committees as he sees fit to assist him in his office and ministry as Bishop.
5. Members of Sub-Committees and all appointments of the Diocesan Council under this regulation will be appointed or reappointed for a period not exceeding 3 years at the first meeting of the Council after the first Synod of each Triennium or at such other times as needed.
6. There shall be a '**Legislation Review Committee' (LRC)**
 - a. Comprising the Chancellor, and such other members with appropriate expertise as appointed by Diocesan Council.
 - b. The Bishop shall appoint the Chair of the Committee.
 - c. The Committee shall meet at such times that may be required to assess changes to the Constitution, Ordinances and Regulations as may be needed.
7. There shall be a '**Finance, Audit & Investment Committee' (FAI)**
 - a. comprising the Vicar-General, the Registrar, and at least four other members appointed by Diocesan Council, of which two of these appointed members shall be members of the Diocesan Council.
 - b. This Committee shall report to the Diocesan Council at each of its meetings and
 - i. make recommendations relating to the financial management of the Diocese and advise the Council on action it may wish to take.
 - ii. act on any instructions given by Diocesan Council
 - iii. advise on any Diocesan Council Regulations with financial implications
 - iv. advise on any financial audit matters.
 - c. The Bishop shall appoint the Chair.
 - d. The Committee shall meet at least six times per year. 50% of the members shall form a quorum for this meeting.

- e. Any member of Diocesan Council is free to attend meetings of this Committee and participate in discussions. Minutes of the meeting shall be circulated to members of Diocesan Council and tabled for Diocesan Council meetings.
8. There shall be a **'Diocesan Curator of Cemeteries'** appointed at a meeting of the Diocesan Council for a term determined by the Diocesan Council. This person is the Curator of all Cemeteries in the Diocese and shall be a person familiar with the workings of a Cemetery and the various requirements of the position.
9. There shall be a **'Publications Officer'** appointed by Diocesan Council, who will ensure that all regulations, ordinances, constitution, and any other pertinent documents are kept up to date and stored at the Registry.
10. There shall be a **'Privacy Officer'** appointed by Diocesan Council to handle privacy matters.
11. There shall be a **'Workplace Health and Safety Committee' (WHS)**

This committee shall be appointed by the Diocesan Council. The Chair of this committee shall be appointed by Diocesan Council. At least one member apart from the Chair shall be a member of Diocesan Council and at least one member shall be independent of Diocesan Council. This committee shall oversee all Audit matters (apart from financial), Risk Management and Workplace Health and Safety compliance in the Diocese and shall report to Diocesan Council.
12. There shall be a **'Media Officer'** appointed by Diocesan Council to be engaged as and when required by the Bishop, Vicar-General or Registrar. Such engagement shall be reported to Diocesan Council as and when it occurs.
13. There shall be a **'Compliance Officer'** whose role is to assist Parishes in complying with statutory requirements.
14. There shall be a **'Diocesan Safe Ministry Officer'** whose role is to assist the Registrar and Parish Safe Ministry Officers with Safe Ministry compliance.
15. There shall be a **'Diocesan Appointments Committee'** comprising of one Clerical and one Lay person to assist the Bishop with his appointments.
16. There shall be a **'Remuneration Committee'** chaired by the Vicar General and 4 Lay members with appropriate expertise to advise Diocesan Council on Clergy Remuneration.