

ANGLICAN CHURCH OF AUSTRALIA

DIOCESE OF THE MURRAY



CONFIDENTIAL

SAFE MINISTRY SCREENING QUESTIONNAIRE

Screening questionnaire for:

- Clergy
- Ordination candidates
- Lay ministers holding the Bishop's Licence under seal
- Those involved in the leadership of worship
- Those involved in children's and youth ministry
- Churchwardens
- Those ministering to the elderly and vulnerable
- Anyone who visits others in the name of the Church
- Paid op-shop managers

Please return this Questionnaire to:
The Registrar,
Diocese of The Murray,
PO Box 394,
Murray Bridge,
SA 5253
Phone 08 8532 2270

ANGLICAN CHURCH OF AUSTRALIA
DIOCESE OF THE MURRAY

SAFE MINISTRY QUESTIONNAIRE

PERSONAL DETAILS:

Title: _____

Surname: _____

Christian Names: _____

Previous Names: _____ **Male/Female**

Address: _____

Home Phone No: _____ **Work Phone No:** _____

Mobile Phone No: _____ **Email:** _____

Date of Birth: _____

Marital Status: _____

Occupation: _____

Drivers Licence number: _____ **expiry date** _____ **type:** _____

or Other Identification(passport/birth certificate):

APPLICANT'S SCREENING QUESTIONNAIRE

- Please tick either “yes” or “no” for each question.
- **Please note that a “yes” answer will not automatically rule an applicant out of selection.**
- If the answer to any of the following questions is “yes”, please provide relevant information regarding your response and indicate current status of the issue(s) if any.
- Throughout this document **charged*** or **charges*** *indicates charges made in a court, disciplinary tribunal or other formal disciplinary processes in Australia or in any other country.*

1. Have you ever, since the age of eighteen, been known by any name other than the one given above?

Yes ☐ No ☐

2. Do you have any health problem(s), which may affect your work/ministry?

Yes ☐ No ☐

- 3 a. Has a formal disciplinary action of any sort ever been taken against you by a licensing board, professional or community association, employer, educational institution, Church or any other body?

Yes ☐ No ☐

- 3 b. Have there been charges* against you at any time to the above named bodies that did not result in a finding against you?

Yes ☐ No ☐

3 c. Are there charges* pending against you before any of the above-named bodies?

Yes ☐ No ☐

4. Have you ever been charged* with a criminal offence?

Yes ☐ No ☐

5. Have you ever been convicted of a criminal offence?

Yes ☐ No ☐

6. Have you ever been asked to resign or been terminated by a training program, employer or Church body on account of misconduct?

Yes ☐ No ☐

7. Have you ever had permission to undertake paid or voluntary work with children refused, suspended or withdrawn in Australia or any other country?

Yes ☐ No ☐

8 a. Have you ever had a civil suit brought against you arising out of alleged professional misconduct, or is any such pending?

Yes ☐ No ☐

-
-
- 8 b. Have you ever had professional indemnity insurance declined, suspended or revoked for any reason?

Yes

☐

No

☐

-
9. Have you ever been charged* with having engaged in sexual conduct or attempted sexual conduct with a person with whom you had a pastoral or professional relationship (e.g., a parishioner, a client, a patient, an employee, a student, a subordinate)? Sexual conduct includes sexually motivated touch and conversation through to sexual intercourse of any kind.

Yes

☐

No

☐

-
10. Have you ever been charged* with having engaged in sexual conduct with persons under the legal age of consent?

Yes

☐

No

☐

-
11. Have you ever been charged* with the production, sale or distribution of, or illegal access to pornographic materials?

Yes

☐

No

☐

-
12. Have you ever been charged* with an offence related to sexual misconduct?

Yes

☐

No

☐

Sexual misconduct includes:

- abuse of power or role for sexual purposes
- sexual conduct with a person under the age of consent or an adult incompetent to give consent
- sexual assault (e.g., rape)

- soliciting for sexual purposes
- an offence related to pornography or public indecency (e.g., indecent exposure)

13. Have you done anything in the past or present that may result in allegations being made against you of child abuse or sexual misconduct?

Yes ☐ No ☐

Child abuse means:

- bullying;
- emotional abuse;
- harassment;
- neglect;
- physical abuse; or
- sexual abuse.

14. Have you ever been charged* with an offence related to sexual harassment?

Yes ☐ No ☐

Sexual harassment includes:

- sexual advances
- requests for sexual favours
- sexually motivated physical contact
- verbal or physical domination of a sexual nature?

15. Has a child or dependent young person in your care (as a parent or in any other capacity) ever been removed from your care, or been the subject of a risk assessment by the authorities?

Yes ☐ No ☐

16. Have you ever been charged* with verbal or physical harassment?

Yes ☐ No ☐

17. Do you have a history of alcohol abuse?

Yes ☐

No ☐

18. Do you have a history of substance abuse including prescription, over-the-counter, recreational or illegal drugs?

Yes ☐

No ☐

19. Do you have a history of problem gambling?

Yes ☐

No ☐

20. Have you ever been charged* with any offence related to cruelty to animals?

Yes ☐

No ☐

21. Have you ever been charged* with a traffic offence which required you to attend court?

Yes ☐

No ☐

22. Has your driver's licence ever been revoked or suspended?

Yes ☐

No ☐

23. Have you ever had an apprehended violence order, order for protection or the like issued against you as a result of allegations of violence, abuse, likely harm, harassment, stalking, etc?

Yes ☐

No ☐

24. Have you ever had a licence to own firearms refused or revoked?

Yes ☐

No ☐

25. Have you ever been charged* with misappropriating funds, or otherwise breaching fiduciary duties in any capacity?

Yes ☐

No ☐

26. Have you ever been charged* with an offence under the taxation laws?

Yes ☐

No ☐

27. Have you ever been declared bankrupt, had an order made against you or entered into a composition with creditors or an assignment for the benefit of creditors under the Bankruptcy Act or have you ever had an order made against you under any Act regulating corporations?

Yes ☐

No ☐

ORDINATION (complete if applicable)

I was ordained as a Deacon in the Diocese of _____
on _____

I was ordained as a Priest in the Diocese of _____
on _____

I was consecrated as a Bishop in the Diocese of _____
on _____

RECORD OF BISHOP'S LICENCES / PERMISSIONS: (complete if applicable)

List any positions where you have previously held a Bishop's Licence / Permission

Position	Diocese	Bishop

RECORD OF CHRISTIAN CHURCH MEMBERSHIP AND CHRISTIAN MINISTRY

List the following information regarding any church you have attended regularly during your adult life, excluding positions detailed above.

Church	Position	Location	Senior Minister	Date From Month/Year	Date To Month/Year

RECORD OF EMPLOYERS

Employer	Position	Location	Date From Month/Year	Date To Month/Year

INTERSTATE / INTERNATIONAL RESIDENCE

Have you ever resided in any other Australian State or Territory, or any other country?

Yes ☐

No ☐

If **YES** please list all the countries and states

State or Country	Address	Dates

STATUTORY DECLARATION
South Australia

I _____

of _____

do solemnly and sincerely declare that:

- (1) the information I have provided in this application and the information contained in any documents accompanying this application are true and correct to the best of my knowledge and belief.
- (2) I understand that any material misstatement in or omission from this questionnaire may render me unfit to hold a particular role or any office in the Church or to remain employed by a Church body.

And I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1936

Applicant's signature: _____ Date: _____

WITNESS TO THE APPLICANT'S SIGNATURE

Note:

Your signature must be witnessed by a person authorised to witness a Statutory Declaration. Those who are able to witness a statutory declaration under the South Australian Oaths Act 1936 include:

- A Justice of the Peace;
- A Notary Public (and a list of notaries is available from the Law Society of South Australia);
- A Commissioner for taking affidavits in the Supreme Court (including judges, magistrates, court registrars and legal practitioners);
- A person who has been specifically authorised to take declarations under the Oaths Act 1936 (being a proclaimed bank manager or a proclaimed member of the police force).

Evidence of Identity:

- The title of the witness should be included. If the declaration is made before a proclaimed manager or member of the police force, the name of the town or other place where his or her office is situated or where he or she is stationed should be included.

Declared at

in the State of South Australia this

day of, 2

Before me –

.....

Position:.....

(Name of town/station.....)

}
(Signature)

AUTHORITY TO PROVIDE INFORMATION AND RELEASE FROM LIABILITY OF REFEREES AND OTHERS AND CONSENT TO CRIMINAL HISTORY CHECK

I understand that it is the policy of the Anglican Church of Australia to ask:

- those who serve or have served as my bishop;
- churches I have regularly attended as an adult; and
- my employers;

whether to the best of their knowledge I have engaged in specified conduct that is relevant to the assessment of whether I am a suitable person to undertake ministry in the Church.

I have identified all positions in which I have held a bishop's licence, all churches which I have regularly attended as an adult and my employers. I hereby authorise you and your delegates to contact and exchange information with them. I further hereby authorize every one of those bishops, churches and employers to inform you and your delegates of any knowledge they may have relevant to the assessment of whether I am a suitable person to undertake ministry in the Church.

I hereby authorise my referees to answer the Referee's Screening Questionnaire and to provide any information relevant to my application to you and your delegates.

I hereby release from liability any person or organisation that provides such information. I also agree to release you and your delegates from any and all liability as it relates to any investigation by you or them regarding the information contained in this application, or any action by you or them as a result of such investigation.

I hereby consent to provide an Australian Federal Police Check if I have resided in another country.

I also consent to provide a National Criminal History Record Check.

Signature

Print Name

Date

CHARACTER REFERENCE

Please provide three (3) referees. Referees must be over eighteen years of age and be able to give a report on your character and suitability for ministry. They must NOT be a relative, close friend or a member of the Selection panel. If you have recently lived in another state or country, please include a referee from your last parish or placement in that state and/or country.

REFEREE 1 *(Church Leader e.g. rector, church warden, elder)*

Name: _____

Address: _____

State: _____ Country: _____ Postcode _____

Email: _____

Phone: (home) _____ (work) _____

REFEREE 2 *(Employer or teacher if no work history)*

Name: _____

Address: _____

State: _____ Country: _____ Postcode _____

Email: _____

Phone: (home) _____ (work) _____

REFEREE 3 *(Person who has known you for longer than 3 years and who knows you well)*

Name: _____

Address: _____

State: _____ Country: _____ Postcode _____

Email: _____

Phone: (home) _____ (work) _____